

Hall Farm Nursery Church Lane  
Upminster Essex RM14 3QH. Tel- 01708 858500  
[www.enterpriseplants.com](http://www.enterpriseplants.com)

## Employment Application Form

**Please complete by hand:**

Position applied for: .....

Where did you hear of this vacancy? .....

Surname (Block letters) .....

First name(s): .....

Address .....

.....

Contact telephone no: .....

Mobile: .....

Do you hold a current driving licence?      Yes/no

If 'yes' for how long? .....      Number of Endorsements .....

**Education and training:**

Secondary School/College:

.....

.....

Details of and results of any examinations taken .....

.....

.....

Any other Further education (e.g. technical college, evening classes) .....

.....

.....

Any other craft/skills or training .....

.....

.....

**Employment history:**

Present employer .....

Address .....

.....

Job title .....

Duties .....

.....

Rate of pay/salary .....

Date employed: from ..... to .....

Reason for leaving .....

.....

**No approach will be made to your present employer before an offer of employment is made to you.**

Please tell us about other jobs you have done and about the skills you used and/or learned in those jobs

Please tell us why you applied for this post and give examples of things you have done that make you particularly suited to the job

Please give names and addresses of two people who would be prepared to give a reference on your behalf (one must be a previous employer or current employer)

1.....

.....

2.....

.....

**General**

Are you in good health? Please detail any serious medical problems you have had in the past 5 years.

How many days sickness have you had in the past 2 years?

Have you ever been convicted of a criminal offence? Yes/No  
(declaration subject to the Rehabilitation of Offenders Act 1974)

If you have a disability please tell us about any adjustments we may need to make to assist you at interview .....

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Please tell us if there are any dates when you will not be available for interview .....

**Declaration.**

I can confirm that to the best of my knowledge the above information is correct. I accept that providing deliberately false information could result in my dismissal.

Signature ..... Date .....

Before you will be able to start work with Enterprise Plants you will have to provide proof as laid down by the Home Office that you are legally entitled to work inside the EEC. To check you eligibility visit [www.ind.homeoffice.gov.uk](http://www.ind.homeoffice.gov.uk).  
Eg A passport from the UK or EEA, or other authorised proof

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**Enterprise Plants is an Equal Opportunities Employer**

